

# ALTERNATIVE PAYMENT OPTIONS

Taxpayers can also utilise any of the following alternative payment options:



GTT's Mobile Money  
Guyana



Guyana Bank for  
Trade & Industry



Republic Bank Guyana  
Limited



Bill Express



Bank of Baroda

## Get in touch!

**Guyana Revenue Authority**

**Communication & Tax Advisory  
Services Division**

**Smyth & Princes Sts.,  
Georgetown, Guyana**

**+592-225-5061 ext: 2200-2212**

**taxadvisory@gra.gov.gy |  
publicrelations@gra.gov.gy**



## APPLYING

FOR A TAXPAYER  
IDENTIFICATION  
NUMBER (TIN)



Guyana Revenue Authority

[www.gra.gov.gy](http://www.gra.gov.gy)



## Individuals

This leaflet is not a substitute for the Law. In case of any misinformation, the Laws of Guyana shall prevail.



A Taxpayer Identification Number, commonly referred to as a **TIN**, is a unique computer-generated number issued to each taxpayer.

## WHO IS REQUIRED TO REGISTER FOR A TIN?

An Individual, Business, Government Department or Special Body, or taxpayers conducting business with the Central Bank, Public Corporation Government Department or Public Authority (inclusive of the Guyana Revenue Authority), must be a holder of a **Certificate of Registration**.

## WHO IS EXEMPT?

The following persons are legally exempt from applying for a TIN:

- Any individual **UNDER** the age of fifteen (15) years.
- Temporary residents in Guyana, not in receipt of an income; where the stay does **not** exceed 183 days.
- A person who can prove to the GRA that he/she is **not** in receipt of an income.

## CARICOM & International Applicants

Applicants in this category, making an application for work purposes are required to submit their work permit, **TIN Registration Form** and supporting document(s) to process their application.

## Tax Prepares | Accountants

Tax Prepares / Accountants applying for a **TIN** on behalf of an individual, are required to stamp the **Registration Form** and supporting documents and submit same with a company letter, for processing.

## WHERE TO APPLY?

All applications can be made at the GRA's Headquarters, 200-201 Camp St., Georgetown, or at any Integrated Regional Tax Office. Applications can also be submitted online via [filing@gra.gov.gy](mailto:filing@gra.gov.gy).

## SUPPORTING DOCUMENTS

The following documents must be submitted along with your completed TIN Application Form:

- Local Proof of Address (*utility bill, bank statement, any mail received via post, or a Testimony Form (if applicable)*).
- Form of Identification (*Passport or National ID*)
- Marriage Certificate (*if applicable*)
- Deed Poll (*if applicable*)
- Power of Attorney (*If acting on behalf of another individual*), and copy of the Power of Attorney's **Passport or National Identification Card**

## PAYING FOR YOUR CERTIFICATE

Individuals will be required to pay a nominal fee when making an application for TIN, or when requesting a re-print:

NEW  
CERTIFICATES

G\$1000

RE-PRINT

G\$2000