



G0024 v1.0

# Guyana Revenue Authority

## 7B Form - ORIGINAL

Attach the original of this notice to your Income Tax Return and retain the duplicate for records.

### Employer:

TIN

Name

Address

### Employee:

TIN	National Registration #	Employee Number
<input type="text"/>	<input type="text"/>	<input type="text"/>

Name

Address

Dear Sir/Madam,

Please note that we (I) have advised the Commissioner-General of Salary, etc., paid to and Tax Deducted from you for the period:

to

\$

Salary or wages (basic) \_\_\_\_\_

#### Taxable Allowances:

Rent-free quarters or house allowances \_\_\_\_\_

Bonus and profit share (other than incentive payments) \_\_\_\_\_

Overtime \_\_\_\_\_

Board & Lodge \_\_\_\_\_

Fees \_\_\_\_\_

Other allowances \_\_\_\_\_

#### Non Taxable Allowances:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Total Income \_\_\_\_\_

Total Taxable Income (add Salary or wages and total Taxable Allowances only)<sup>1</sup> \_\_\_\_\_

#### Statutory Deductions:

Employee National Insurance Scheme (NIS) Contribution \_\_\_\_\_

Medical & Life Insurance Premiums \_\_\_\_\_

Income Tax Deducted<sup>2</sup> \_\_\_\_\_

If your Total Income from all sources is over the annual Personal Allowance/Tax Threshold (not shown in this statement) for this year of income, you are required to make and deliver an Individual Income Tax Return (G0004) to the Commissioner-General, on or before 30th April this year.

If you are not liable to Income Tax you should claim a refund from the Commissioner-General by way of submitting an Individual Income Tax Return (G0004). The original of this notice should be attached.

<sup>1</sup> Insert into Line 26 or Line 27 on IIT Return

<sup>2</sup> Aggregate into Line 45 on the IIT Return

.....  
Employer Signature



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## 7B Form - DUPLICATE

Attach the original of this notice to your Income Tax Return and retain the duplicate for records.

### Employer:

TIN

Name

Address

### Employee:

TIN	National Registration #	Employee Number
<input type="text"/>	<input type="text"/>	<input type="text"/>

Name

Address

Dear Sir/Madam,

Please note that we (I) have advised the Commissioner-General of Salary, etc., paid to and Tax Deducted from you for the period:

to

\$

Salary or wages (basic) \_\_\_\_\_

#### Taxable Allowances:

Rent-free quarters or house allowances \_\_\_\_\_

Bonus and profit share (other than incentive payments) \_\_\_\_\_

Overtime \_\_\_\_\_

Board & Lodge \_\_\_\_\_

Fees \_\_\_\_\_

Other allowances \_\_\_\_\_

#### Non Taxable Allowances:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Total Income \_\_\_\_\_

Total Taxable Income (add Salary or wages and total Taxable Allowances)<sup>1</sup> \_\_\_\_\_

#### Statutory Deductions:

Employee National Insurance Scheme (NIS) Contribution \_\_\_\_\_

Medical & Life Insurance Premiums \_\_\_\_\_

Income Tax Deducted<sup>2</sup> \_\_\_\_\_

If your Total Income from all sources is over the annual Personal Allowance/Tax Threshold for this year of income, you are required to make and deliver an Individual Income Tax Return (G0004) to the Commissioner-General, on or before 30th April this year.

If you are not liable to Income Tax you should claim a refund from the Commissioner-General by way of submitting an Individual Income Tax Return (G0004). The original of this notice should be attached.

<sup>1</sup> Insert into Line 26 or Line 27 on IIT Return

<sup>2</sup> Aggregate into Line 45 on the IIT Return

.....  
Employer Signature